



Dear George Washington University Student:

The staff at the Office of Student Financial Assistance is glad to see that you are preparing for another year at GW. We are also pleased that you have started the annual process of renewing your financial aid package by reviewing and completing the materials enclosed in this Renewal of Financial Aid Application Packet. While all application materials are available electronically, all documents still must be submitted to the office either in person, by mail, or by fax. When submitting documents, please do not staple them together. Rather, please paper clip them together as this will ease the process of scanning your documents.

Enclosed in this packet should be the following items for the 2009-2010 academic year:

- Application Checklist and Submission Instructions
- A Guideline to Completing the PROFILE and FAFSA Correctly
- GW Financial Aid Application for Continuing Undergraduate Students
- Certification Form for those who did not file a 2008 Federal Tax Return
- Federal Verification Worksheet for Dependent Students
- Loan Data Form

Along with the items listed above we also require:

- 2009-2010 Free Application for Federal Student Aid (FAFSA)
- 2009-2010 CSS Profile Application
- Student's (and Spouse's) signed 2008 tax return(s) and all schedule(s),
- Student's (and Spouse's) 2008 W-2 wage statements
- Parents' (and step-parent's) signed 2008 tax return(s) and all schedule(s)
- Parents' (and step-parent's) 2008 W-2 wage statements, and all supporting documentation.

ALL ITEMS SHOULD BE IN OUR OFFICE NO LATER THAN FRIDAY, APRIL 24, 2009.* Please use the Applicant Checklist to ensure application completeness. Failure to have the forms submitted by the due date will delay your award notification and may adversely affect your financial aid package. It is strongly suggested that you double-check all required documents for completeness and accuracy and **SUBMIT ALL DOCUMENTS WITH THE GW FINANCIAL AID APPLICATION.**

Applications are not reviewed until ALL required documents have been submitted. Upon review of the application, counselors may find that additional documentation is required and will, at that time, request such information. These additional documents should be submitted in a timely fashion.

Thank you for your co-operation and if you need any assistance or have any questions regarding the GW financial aid process do not hesitate to call our office using the contact information below, the web site at <<http://gwired.gwu.edu/finaid>>, or via e-mail at <finaid@gwu.edu>.

Sincerely,

Daniel Small
Executive Director
The Office of Student Financial Assistance



2009-2010 GW Financial Aid Application for Continuing Undergraduate Students Checklist and Submission Instructions

Application Checklist

Along with the GW Financial Aid Application for Continuing Undergraduate Students, the following applications and forms must be submitted to our office by **April 24, 2009** to receive a timely award notification. Although all documents should be submitted at the same time, applications and individual documents will be accepted after the established due date. Files completed after **April 24, 2009** will result in a late award notification and possibly loss of award money due to limited funding of some programs.

Required applications to complete on-line:

- **2009–2010 FAFSA Application**—www.fafsa.ed.gov—Use GW school code 001444 when completing this form.
- **2009–2010 CSS Profile Application**—www.collegeboard.com—Use GW school code 5246 when completing this form.

Required documents to submit to our office:

- **Student's (and spouse's) signed 2008 Federal Tax Return with ALL schedules**—If not filing a 2008 Tax Return use the Tax Certification Form included in this packet. Please do not send drafts or estimated returns.
- **Student's (and spouse's) 2008 W-2 Wage Statements**
- **Parents' (and step-parent's) signed 2008 Federal Tax Return with ALL schedules**—If not filing a 2008 Tax Return use the Tax Certification Form included in this packet. Please do not send drafts or estimated returns.
- **Parents' (and step-parent's) 2008 W-2 Wage Statements**
- **Documentation of US Citizenship or proof of non-citizen eligibility for financial aid**—Eligible non-citizens: U.S. Passport, naturalization certificate, front and back of green card or properly coded I-94 form.
- **2009–2010 Verification Worksheet**—Independent students can get their form at www.gwired.gwu.edu/finaid
- **2009–2010 Tax Certification Form**—Use only if you or your parent(s) did NOT file a 2008 tax return, and did not have to file a 2008 tax return.
- **Social Security Recipients**—Submit ALL 1099-SS forms for all family members receiving benefits.
- **2009–2010 Loan Data Form**—For Stafford Loan Borrowers.

Additional documents:

- **Family Grant Application**—For families with more than one undergraduate student enrolled full-time at GW.
- **DC LEAP Program**—DC residents must submit a complete application for the DC Leveraging Educational Assistance Partnership program. Be sure to include a copy of the Federal Student Aid Report (SAR).

Submission Instructions

1. Include the student's name and GW ID number in the upper right hand corner of all documents. Please **DO NOT** staple documents together, paper clip documents to keep them together.
2. Make copies of all documents for your records.
3. Use **www.gwired.gwu.edu/finaid** to check on general financial aid information and print various necessary forms.
4. Check your **personal** financial aid application's progress on the Gweb Info System at **<http://my.gwu.edu>**

With your student I.D. and PIN you can check items such as:

- required documents
- cost of attendance figures
- financial aid award history
- loan information and lender names

5. If you have any questions please contact our office through one of the following methods:

E-Mail: finaid@gwu.edu

Phone: (202) 994-6620

Fax: (202) 994-0906

6. Please return application and all necessary documents to:

The George Washington University
Office of Student Financial Assistance
800 21st Street, NW
Colonial Central (Marvin Center)
Washington, DC 20052

Submission Deadline

Friday, April 24, 2009



A Guideline To Completing the PROFILE and FAFSA Correctly

To be eligible for need-based financial assistance at The George Washington University, **all applicants must complete both the PROFILE and FAFSA**. The PROFILE and FAFSA should be submitted electronically to their respective processors. Our office will receive electronic copies of the information.

1. Before completing the FAFSA, applicants and parents should go to www.pin.ed.gov to register for a personal PIN. This PIN will provide you access to FAFSA information and allow you to sign forms electronically.
2. To decrease the chance of a delay, read the instructions for each item on the FAFSA and Profile before completing it. **COMPLETE EITHER THE FAFSA OR THE RENEWAL FAFSA—NOT BOTH.**
3. Complete the PROFILE and FAFSA on the same day to ensure consistency of information. Use actual 2008 tax return information. Include tax deferred compensation shown on 2008 W-2 Forms to answer FAFSA and PROFILE questions about untaxed income and benefits.
4. Enter the student's correct Social Security Number on both forms.
5. Review the independent student status in Step Three of the FAFSA. If you do not meet one of the criteria, you are considered to be a dependent student and parental information is required for the PROFILE and FAFSA.
6. Do not enter financial or household information for both parents if the supporting parent is now single, separated, divorced, or widowed; give the income, expenses and assets for the **custodial parent** only. If your custodial parent has remarried, include your stepparent's information.
7. Complete **all** sections of the FAFSA, including supplemental information. All students must provide their own income and asset information in Step Two regardless of dependency status.
8. Include all untaxed income in applicable PROFILE and FAFSA sections.
9. If an answer is zero, enter zero. Do not leave a blank unless instructed to do so.
10. Note the following: To be included as a student, a dependent sibling must be attending at least half-time in an undergraduate degree program at a college **eligible to participate in federal student aid programs**.
11. Be sure everyone who provides information has signed or electronically signed the forms.
12. In the appropriate **PROFILE** section: enter our **CSS code of 5246**. In **FAFSA** Step Six: enter our **code 001444**. If you do not enter these codes, or if you enter another code, GW will not receive your information.

2009-2010 GW Financial Aid Application For Continuing Undergraduate Students

In order for the GW Office of Financial Assistance (OSFA) to begin the renewal of financial aid process for continuing students, this Financial Aid Application must be completed and submitted to our office by the date identified below. **Please follow the directions carefully and answer all questions completely. Failure to complete the application in full or failure to submit it by the due date will cause a delay of the financial aid review process and result in a late award notification.** If you have questions regarding this form or any other area of the financial aid process, please refer to the contact information on the information sheet accompanying this application.

**Submission Deadline
Friday, April 24, 2009**

SECTION I – GENERAL STUDENT INFORMATION

1. Name _____ 2. GWid G _____
Last First M.I. Former Last

3. Date of Birth _____ 4. Local/Cell Phone Number _____

5. University E-mail Address _____@gwu.edu **If your e-mail address is something other than GW, you must sign up for a GW account or establish a forwarding connection as important information will periodically be sent via the University's e-mail system.**

If Married:

7. Spouse _____ 8. S.S.N. _____
Last First M.I. Maiden

9. Date of Marriage: Month _____ Year _____ 10. May we discuss your file with your spouse? ___ Yes ___ No

2009-2010 Enrollment Information:

11. Will you be enrolled in a Distance Education Program? ___ Yes ___ No If yes, how many credits/hours? _____
Please note, many Distance Ed. Programs are NOT eligible for either Federal or Institutional aid. For details please refer to www.gwired.gwu/finaid

12. Month and year you expect to complete your first Bachelor's Degree: Month _____ Year _____

13. Number of credits you expect to register each semester: Fall '09 _____ Spring '10 _____ Summer '10 _____

14. Housing plans for 2009-2010: ___ University Campus Housing ___ Off-campus ___ Parents ___ Relatives

SECTION II – PARENT INFORMATION

1. Are your parents separated or divorced? ___ Yes ___ No If yes, please answer questions 2 and 3

2. Who is your custodial parent? ___ Father ___ Mother 3. Has your custodial parent remarried? ___ Yes ___ No

4. Mother/Stepmother Name _____ Address _____
Last First M.I. Number Street Apt. No.
City State Zip Code

5. Father/Stepfather Name _____ Address _____
Last First M.I. Number Street Apt. No.
City State Zip Code

Phone () _____ Home - () _____ Work - _____

Phone () _____ Home - () _____ Work - _____

FEDERAL RIGHT TO PRIVACY NOTIFICATION FOR ALL STUDENTS:

6. If your custodial parent or legal guardians call our office, may we discuss your financial aid file and correspond with them? ___ Yes ___ No

7. May we discuss your file with your non-custodial parent? ___ Yes ___ No*

****If you choose no, only you and your identified custodial parent will be able to discuss your file with our office.***

SECTION III – RESOURCE INFORMATION

Additional Financial Resources:

1. Are there any scholarships, grants, state grants, fellowships, assistantships, tuition awards, athletic grants-in-aid, fee remissions, resident assistantships, teacher internships, co-op sponsor payments, etc., NOT ADMINISTERED BY THE OFFICE OF STUDENT FINANCIAL ASSISTANCE that you are likely to receive during the 2009-2010 academic year? If so, please list the awards below. Please note, if you receive aid from somewhere other than the Office of Student Financial Assistance, notify us immediately. Failure to do so may result in the loss of financial aid.

Name and type of award	Granting agency or department	Amount

2009-2010 Family Grant Information:

2. Do you have any siblings attending GW as a full-time student in an undergraduate degree program? Yes No

Sibling's Name: _____ GWid G _____

GW Employee Information:

3. Are any of your relatives employed full-time or permanent part-time by The George Washington University or Medical Center? Yes No

Name: _____ Relationship: _____

Title: _____ Department: _____

4. Will you be eligible for dependent tuition benefits? Yes No

5. Not including work study, are you a part-time employee of GW? Yes No If yes, number credits you receive: _____

SECTION IV – CERTIFICATION OF ACCURACY AND UNDERSTANDING

I certify that the information provided on this application is correct and to the best of my knowledge. I understand that the financial aid package offered to me by the Office of Student Financial Assistance will be adjusted to accommodate outside aid received for the academic year. I understand that any financial aid package is contingent upon meeting the academic requirements for the awards as detailed on my Award Notification and in the document "Satisfactory Academic Progress Requirements for Financial Aid Recipients." I also understand that I am required to re-apply for financial aid annually. I further understand that I must submit all documents to the Office of Student Financial Assistance (including the PROFILE and FAFSA to the processing agencies) according to the deadlines in this application. If I miss the priority deadline, I will not receive University assistance once all of the University's funds have been expended, and I will have no basis for appeal.

Student Signature: _____ Date: _____

WARNING! THIS FORM IS USED IN ESTABLISHING ELIGIBILITY FOR FEDERAL STUDENT AID FUNDS. INTENTIONALLY FALSE STATEMENTS OR MISREPRESENTATIONS MAY SUBJECT YOU TO FINE OR IMPRISONMENT, OR BOTH, AND WILL ELIMINATE YOU FROM RECEIVING CONSIDERATION FOR ASSISTANCE FROM THE UNIVERSITY.

UNIVERSITY POLICY ON EQUAL OPPORTUNITY

The George Washington University does not unlawfully discriminate any person on the basis of race, color, religion, sex, national origin, age, handicap, veteran status, or sexual orientation. This policy covers all programs, services, policies and procedures of the University, including admission to education programs and employment. The University is subject to the District of Columbia Human Rights Law.

Inquiries concerning the application of this policy and federal laws and regulations concerning discrimination in education or employment programs may be addressed to the Chief Human Resources Officer, Office of the Chief Human Resources Officer, 2033 K Street NW, Suite 220, Washington, DC 20052, (202) 994-9600, or to the Assistant Secretary for Civil Rights of the U.S. Department of Education.

Disabled individuals who require special information should contact the Office of Disability Support Services at (202) 994-8250 (TDD/Voice).



**THE GEORGE
WASHINGTON
UNIVERSITY**
WASHINGTON DC

Student Name: _____

GW ID #: _____

**CERTIFICATION THAT TAX RETURN WAS/IS NOT REQUIRED TO BE FILED
FOR THE 2008 TAX YEAR**

This certification is for: (check only one box)

Student, **Student's Spouse**, or **Student's Parent(s)**

Make additional copies if form is needed for more than one of the above selections.

This form may not be used if the combined income (including college work-study earnings) for calendar year 2008 was more than \$5,450.

This form may not be used by individuals who work in foreign countries or for tax-exempt organizations, such as embassies, the UN, OAS, WHO, World Bank or IMF. These individuals need to submit signed, translated copies of their foreign tax return, or a letter from their employer(s) stating the year's salary and benefit information and attach their 2008 year end pay stub.

NO TAX RETURN WAS FILED FOR THE FOLLOWING REASON(S):

Check applicable boxes and list all sources of income:

**TAXABLE INCOME LESS THAN THE AMOUNT
REQUIRED FOR FILING**

List source and amount. List all wages (including work-study earnings), tips, salaries, interest, dividend income, alimony, etc.

Source of income	Amount per year
Wages: (attach W-2 forms)	
• Work-study:	\$ _____
• Non Work-study:	\$ _____
Interest Income: (attach IRS FORM 1099-INT)	\$ _____
Dividend Income: (attach IRS FORM 1099-DIV)	\$ _____
Tips:	\$ _____
Other: _____	\$ _____

NON-TAXABLE INCOME

List source and amount. List all Social Security benefits, veterans' benefits, unemployment compensation, Aid to Families with Dependent Children (AFDC), Temporary Assistance for Needy Families (TANF), welfare benefits, disability income, child support, pensions, etc.

Source of income	Amount per year
Social Security:	\$ _____
AFDC/ADC/TANF:	\$ _____
VA Benefits:	\$ _____
Other:	\$ _____

NO INCOME

If no income, how were you or your family supported?

I (we) certify that I (we) have not and am (are) not required to file a tax return (Form 1040, 1040A, 1040EZ/TeleFile) for the 2008 year.

I (we) confirm that all sources of income are included on this form, and that all information reported on this form and/or used to calculate my or my child's/spouse's award is complete and correct.

Signature _____ Print Name _____ Date _____

Signature _____ Print Name _____ Date _____



2009-2010 Verification Worksheet

Federal Student Aid Programs

Dependent

FORM APPROVED
OMB NO. 1845-0041

Your application was selected for review in a process called "Verification." In this process, your school will be comparing information from your application with signed copies of your and your parent(s)' 2008 Federal tax forms, or with W-2 forms or other financial documents. The law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, you or your school may need to make corrections electronically or by using your Student Aid Report (SAR).

Complete this verification form and submit it to your financial aid administrator as soon as possible, so that your financial aid won't be delayed. Your financial aid administrator will help you.

What you should do

1. Collect your and your parent(s)' financial documents (signed Federal income tax forms, W-2 forms, etc.).
2. Talk to your financial aid administrator if you have questions about completing this worksheet.
3. Complete and sign the worksheet—you and at least one parent.
4. Submit the completed worksheet, tax forms, and any other documents your school requests to your financial aid administrator.
5. Your financial aid administrator will compare information on this worksheet and any supporting documents with the information you submitted on your application. You or your school may need to make corrections electronically or by using your SAR.

A. Student Information

Last name		First name	M.I.	Social Security Number	
Address (include apt. no.)				Date of birth	
City	State	ZIP Code		Phone number (include area code)	

B. Family Information

List the people in your *parent(s)*' household, including:

- yourself and your parent(s) (including stepparent) even if you don't live with your parents, and
- your parents' other children, even if they don't live with your parent(s), if (a) your parents will provide more than half of their support from July 1, 2009 through June 30, 2010, or (b) the children would be required to provide parental information when applying for Federal Student Aid, and
- other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending at least half time between July 1, 2009 and June 30, 2010, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
<i>Missy Jones</i> (example)	<i>18</i>	<i>Sister</i>	<i>Central University</i>
		Self	

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 1845-0041. The time required to complete this information collection is estimated to average twelve minutes, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: US Department of Education, Washington, DC 20202-5345.

C. Student's Tax Forms and Income Information (all applicants)

Dependent

1. Check only one box below. Tax returns include the 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of your tax return, request a copy from your tax preparer or request an Internal Revenue Service form that lists tax account information.
- Check here if you are attaching a signed copy of your tax return.
- Check here if a signed tax return will be submitted to the school by _____ (date).
- Check here if you will not file and are not required to file a 2008 U.S. Income Tax Return.

2. Funds received for child support and other untaxed income. (See Question 47 of the Free Application for Federal Student Aid (FAFSA).)

Sources of Untaxed Income	2008 Amount	Sources of Untaxed Income	2008 Amount
a. Child Support	\$	d.	\$
b. Workman's Compensation	\$	e.	\$
c. Untaxed Pensions	\$	f.	\$

3. If you did not file and are not required to file a 2008 Federal income tax return, list below your employer(s) and any income received in 2008 (use the W-2 form or other earnings statements if available).

Sources	2008 Income
	\$
	\$
	\$

D. Parent(s)' Tax Forms and Income Information

1. Check only one box below. Tax returns include the 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If your parent(s) did not keep a copy of their tax return, request a copy from the tax preparer or request an Internal Revenue Service form that lists tax account information.
- Check here if you are attaching a signed copy of your parents' tax return(s).
- Check here if a signed tax return(s) will be submitted to the school by _____ (date).
- Check here if your parent(s) will not file and are not required to file a 2008 U.S. Income Tax Return.

2. Funds received for child support and other untaxed income. (See Question 95 of the FAFSA.)

Sources of Untaxed Income	2008 Amount	Sources of Untaxed Income	2008 Amount
a. Child Support	\$	d.	\$
b. Workman's Compensation	\$	e.	\$
c. Untaxed Pensions	\$	f.	\$

3. If your parent(s) did not file and are not required to file a 2008 Federal income tax return, list below your parent(s)' employer(s) and any income they received in 2008 (use the W-2 form or other earnings statements if available).

Sources	2008 Income
	\$
	\$
	\$

E. Sign this Worksheet

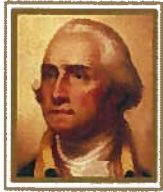
Each person signing this form certifies that all the information reported on it is complete and correct. The student and at least one parent must sign and date.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student Date

Parent Date

Do not mail this worksheet to the Department of Education. Submit this worksheet to your Financial Aid Administrator at your school. Don't forget to sign your tax forms.



Instructions for Completing the 2009-2010 Federal Stafford Loan Data Form

If you have not previously borrowed a Stafford Loan at GW, you must come in to the Financial Aid Office to initiate the Stafford Loan process. DO NOT complete this form.

1. Fill in the name of the lender which you used for your previous Stafford Loan(s). You can access the name of your lender in the “Loan Application History” section of GWeb at www.gweb.gwu.edu.

If you have chosen a lender which does not participate in EFT, you must supply us with the address to which the certification is to be sent for processing. This information can be provided by your lender. Please complete The Lender Information Sheet which is available online at <http://gwired.gwu.edu/finaid>. If the requested information on that form is incomplete, the Loan Data Form and Lender Information Sheet will be returned to you for the correct information.

2. Indicate the requested loan amount. See the loan limits on the Loan Data Form.

The processing of aid for students enrolled in a distance education (DE) program is based on current federal regulations. The cost of attendance component for DE students includes tuition, fees, books and supplies (living expenses are not included.) A student enrolled in one of the DE programs is not eligible for University grants and/or scholarships.

Please return the completed Loan Data Form as quickly as possible so we can begin the processing of your loan. Please return completed form to:

**Office of Student Financial Assistance
Colonial Central (Marvin Center)
800 21st Street NW
Washington, DC 20052**



**THE GEORGE
WASHINGTON
UNIVERSITY**
WASHINGTON DC

Student Financial Assistance

2009-2010 Federal Stafford Loan Data Form

NAME: _____

GW ID: _____ **SSN:** _____

Name of your Stafford Loan Lender*: _____
*See instructions

Total Loan Amount Requested: \$ _____

Current annual loan limits as of February 1, 2009 are:

Grade Level	Maximum Subsidized	Maximum Unsubsidized	Total
Freshman	\$3,500	\$2,000	\$5,500
Sophomore	\$4,500	\$2,000	\$6,500
Junior	\$5,500	\$2,000	\$7,500
Senior	\$5,500	\$2,000	\$7,500

Independent students and dependent students whose parents are denied a PLUS loan have the following additional Unsubsidized Stafford eligibility:

Freshmen and Sophomores, \$4,000; Juniors and Seniors \$5,000

Loan Period: _____ **Fall/Spring** _____ **Fall Only** _____ **Spring Only**
 _____ **Spring/Summer⁺** _____ **Fall/Spring/Summer⁺** _____ **Summer Only⁺**

⁺ If you choose a loan period which includes the summer semester, you must also complete and attach a Loan Questionnaire with this Loan Data Form. Please contact the Office of Student Financial Assistance if you require the Loan Questionnaire.

To ensure you receive the maximum amount of loan for which you are eligible, we will process the loan request for both Subsidized and Unsubsidized Stafford Loans. If you only want consideration for the Subsidized Stafford Loan, please check the box below.

I wish to only be considered for the Subsidized Stafford Loan

The George Washington University strongly encourages EFT participation.

Please refer to the instructions

LNDATA