



**2008-2009  
SPECIAL CONDITION FORM - DEPENDENT STUDENTS**

*Allow 2-4 weeks to process this information.*

Student Name \_\_\_\_\_ Social Security No. \_\_\_\_\_

**This application is for parents of dependent students who will have substantially less income (taxed and untaxed) for 2008 than in 2007 for one of the two conditions described. We cannot use this form until actual 2007 tax information is in the student's file. If your circumstances have changed due to death, separation, or divorce of a parent or spouse, please contact our office about procedures regarding these circumstances. Note that self-employed individuals may not use this form due to the nature of self-employment income.**

**PLEASE COMPLETE ALL INFORMATION ABOUT THE CONDITION WHICH APPLIES.**

1. A parent who earned money in 2007 has become unemployed for at least **10 weeks** in 2008 due to one of the following reasons:

Disabled  Forced Retirement  Terminated  Laid Off  Other (Please explain.)

Name of Parent: \_\_\_\_\_

Last day employed: \_\_\_\_\_

Last day worked/paid: \_\_\_\_\_

Are you eligible for unemployment compensation?  Yes  No

If not, reason for ineligibility? \_\_\_\_\_

Start Date: \_\_\_\_\_ Weekly Amount \$ \_\_\_\_\_ # Weeks Eligible \_\_\_\_\_

**NOTE: IF YOU ARE ELIGIBLE FOR UNEMPLOYMENT COMPENSATION, YOU MUST APPLY FOR IT AND DETERMINE THE WEEKLY AMOUNT BEFORE SUBMITTING THIS FORM.**

2. A parent who earned money in 2007 has changed jobs in 2008 with a salary at least 20% lower than the former job. Attach verification from past and present employers.

Previous annual salary: \$ \_\_\_\_\_ Last day worked: \_\_\_\_\_

New annual salary: \$ \_\_\_\_\_ Date began: \_\_\_\_\_

I, \_\_\_\_\_, certify that all of the information provided on this form is complete and accurate. **I understand that this information will be compared with my 2008 tax return. Should an underestimation of income result in an over-award of financial aid the difference will be applied as a financial resource of the student for the 2009-2010 award year.** I will review my situation in December 2009 and notify The Office of Student Financial Assistance of any changes.

\_\_\_\_\_  
Parent's signature

\_\_\_\_\_  
Date

**(OVER)**

PLEASE ANSWER EACH ITEM BELOW. IF ZERO, WRITE -0-. DO NOT LEAVE BLANK.

IF YOU ARE COMPLETING THIS FORM AFTER 12/31/08, PLEASE ATTACH COPIES OF ALL YEAR END PAY STUBS AND W-2s, IF RECEIVED.

**PARENTAL INFORMATION**

<b>TYPE OF INCOME:</b> <i>(Use gross figures only)</i>	<b>FROM 1/1/08 TO TODAY</b>	<b>FROM TODAY THRU 12/31/08</b>	<b>YEAR TOTAL</b>
Father's Wages	_____	_____	_____
Mother's Wages	_____	_____	_____
Interest Income	_____	_____	_____
Dividend Income	_____	_____	_____
Severance Payment	_____	_____	_____
Unemployment Compensation	_____	_____	_____
IRA/Pension Distributions	_____	_____	_____
Other taxable income*	_____	_____	_____
<b>TOTAL TAXABLE INCOME</b>	_____	_____	_____
Untaxed Disability Pay	_____	_____	_____
Worker's Compensation	_____	_____	_____
Untaxed Pension	_____	_____	_____
Child Support	_____	_____	_____
AFDC/Welfare Benefits	_____	_____	_____
Social Security	_____	_____	_____
Veterans Benefits	_____	_____	_____
Tax-free Interest	_____	_____	_____
All other untaxed income**	_____	_____	_____
<b>TOTAL UNTAXED INCOME</b>	_____	_____	_____

\* alimony, pensions, capital gains, state income tax refund, etc.

\*\* non-taxed capital gains, foreign income exclusion (Form 2555), monetary gifts from parents, relatives, and other sources, etc.