



THE GEORGE
WASHINGTON
UNIVERSITY
WASHINGTON DC

Responsible University Official:
Assistant Vice President for University
Compliance and Privacy
Responsible Office: Compliance and
Privacy Office
Origination Date: September 1, 2004

THE GEORGE WASHINGTON UNIVERSITY PRIVACY POLICY STATEMENT

Policy Statement

The University is committed to best practices concerning student, patient and employee privacy. The University will safeguard the generation, collection, use, storage, disposal and disclosure of protected personal information.

Reason for Policy/Purpose

The University has implemented measures to address privacy issues and to promote compliance with the requirements of privacy federal regulations including the Family Education Rights and Privacy Act (FERPA), Gramm Leach Bliley Act (GLBA), and the Health Insurance Portability Accountability Act (HIPAA).

Who Needs to Know This Policy

University-wide

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Policy/Procedures

This privacy policy statement applies to all members of the George Washington University (“University”) community including faculty, staff, students, and alumni.

Information plays a critical role in the University’s educational, research, patient care administrative, and public service activities. The University recognizes the importance of safeguarding electronic and paper data that is shared within the institution and with third parties, while also preserving the free exchange of information encouraged in an academic environment.

The University has implemented measures to address privacy issues and to promote compliance with the requirements of federal privacy regulations including the Family Education Rights and Privacy Act (FERPA), Gramm Leach Bliley Act (GLBA), and the Health Insurance Portability Accountability Act (HIPAA). The University Compliance and Privacy Office, in conjunction with the Information Systems and Services Office, the Office of General Counsel and other offices, has developed and continues to develop policies and procedures to safeguard the generation, collection, use and disclosure of personal information at the University.

The University issued the [Privacy of Student Records Policy](#) to promote compliance with the educational privacy requirements in FERPA. The University issued the [Health Information Privacy Policy](#) to promote compliance with the privacy requirements in HIPAA. Specifically, these policies and procedures aim to protect an individual’s non-public personal information.

Website Address for This Policy

[GW University Policies](#)

Contacts

Subject	Contact	Telephone	Email Address
Questions	Compliance & Privacy Office	994-3386	comply@gwu.edu

Definitions

GEORGE WASHINGTON UNIVERSITY PRIVACY POLICY STATEMENT

FERPA	Family Educational Rights and Privacy Act. Protects the privacy of student education records
GLBA	Gramm Leach Bliley Act. Protects the privacy of a customer's non-public financial information.
HIPAA	Health Insurance Portability and Accountability Act. Protects the privacy of individually identifiable health information.

Related Information

[Family Educational Rights and Privacy Act \(FERPA\)](#)
[Gramm Leach Bliley Act \(GLBA\)](#)
[Health Insurance Portability Accountability Act \(HIPAA\)](#)
[Health Information Privacy Policy](#)
[Privacy of Student Records Policy](#)
[Record Retention Policy](#)
[Data Classification Policy](#)

Who Approved This Policy

William F. Howard, Interim Vice President and General Counsel
Louis H. Katz, Executive Vice President and Treasurer

History/Revision Dates

Origination Date: September 1, 2004

Last Amended Date: September 1, 2005

Next Review Date: September 30, 2008