



Career Options in **HUMAN RESOURCE MANAGEMENT**

The function of managing human resources is performed in all types of organizations: large and small, profit and nonprofit, public and private. Human resource management involves all aspects of managing people in work organizations. HR Management is concerned with employees as groups and as individuals at work, and it includes such matters as recruitment, pay, training, retirement, health insurance and advancement.

SAMPLE OCCUPATIONS: Please note that this is not an exhaustive list of occupations related to this major. Specific requirements based on education level for each occupation may vary. For additional information and assistance, please speak with a Career Center Consultant.

Arbitrator	Job Analyst	Wage & Salary Analyst
Affirmative Action Specialist	Benefits Administrator	Director of Human Resources
Labor Relations Manager/Director	Educational Consultant	Employee Benefits Manager
Rate Analyst	Employment Interviewer	Diversity Trainer
Vice President of Administration	Industrial Relations Director	H.R. Generalist/Specialist

SAMPLE WORK SETTINGS:

Business/Industrial Organizations	Government Agencies	Hotels
International Organizations	Law Firms	Hospitals
Banks/Financial Institutions	Professional Associations	Newspapers
Human Resources/Industrial Relations	Colleges/Universities	Consulting Groups

RELATED MAJOR SKILLS & CHARACTERISTICS FOR HUMAN RESOURCE MANAGEMENT MAJORS:

Leadership	Numerical computation	Critical thinking
Oral & written communication	Problem solving	Computer literacy
Sound decision-making	Flexibility	Interpersonal skills
Organizing/Coordinating activities	Planning activities	Cross-cultural skills
Directing activities and staff	Team player	Analyze and interpret data

SAMPLE GWU RESOURCES:

GW CAREER CENTER RESOURCES: <http://gwired.gwu.edu/career/>

GWork: <http://gwired.gwu.edu/career>

Career Search: <http://www.careersearch.net/gwu>

Career Resource Room:

Books:

- Best 100 Websites for Human Resource Professionals
- Getting Started in Human Resource Management
- Job Opportunities for Business Majors

GW DEPARTMENTAL INFORMATION: <http://www.sbpn.gwu.edu/>

Undergraduate Program Information: <http://www.sbpn.gwu.edu/ugrad/academics/concentrations/hrm.html>

Graduate Program Information: <http://mba.gwu.edu/progam/fields/hrm.htm>

SAMPLE WEBSITES:

Career Planning Resources:

Human Resources Exploration:

http://www.uhs.berkeley.edu/CareerLibrary/links/header.cfm?FIELD=58OCCUP=true#Human_Resources

ERI Economic Research Institute: <http://www.erieri.com/>

Healthcare Human Resources Management & Personnel Tools: <http://www.pohly.com/admin7.shtml>

hr-esource.com: <http://www.hr-esource.com/>

HRGuide.com: <http://www.hr-guide.com/>

Human Resources at the Open Directory: http://www.dmoz.org/Business/Human_Resources/

Human Resources at Suite 101: http://www.suite101.com/links.cfm/human_resources

HRstartpage.com: <http://www.hrstartpage.com/>

HRZone: <http://www.hrzone.com/>

Job Search Resources:

iHire – HR Jobs: <http://www.ihirehr.com/default.asp?campaign=goto>

HRCareerUSA.com: <http://www.hrcareerusa.com/main.cfm>

Human Resources at Monster.com: <http://hr.monster.com/>

The Human Resources Community Network - hrcomm.com: <http://www.hrcomm.com/>

Professional Organizations & Associations:

Society for Human Resource Management: <http://www.shrm.org/>

Human Resources Learning Center: <http://www.human-resources.org/>

Academy of Human Resource Development: <http://www.ahrd.org/>

Academy of Management: <http://www.aomonline.org/>

American Association of Affirmative Action: <http://www.affirmativeaction.org/>

Association for Internet Recruiting: <http://www.recruitersnetwork.com/>

Employee Benefit Research Institute: <http://www.ebri.org/>

European Human Resource Forum: <http://www.ehrf.org/>

International Association of Human Resource Management: <http://www.ihrim.org/>

International Society for Performance Improvement: <http://www.ispi.org/>

Professional Association for Compensation, Benefits and Total Rewards: <http://www.worldatwork.org/>

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